

US Army Human Resources Command
200 Stovall Street
Alexandria, VA 22332
RC Personnel Support Services Division
EAD Branch
AHRC-PDZ-RC
Commercial 703-325-9097/4086
DSN 221-9097
FAX 703-325-4838
FAX DSN 221-4838

CONTACT PERSONNEL:

WO1 Marshall – EAD Branch Chief
SSG Harris – EAD Branch NCOIC / ATRRS Request / Security Clearance Processing
SGT Annable – Contingency Operations EAD / UCMJ
SGT Hanner – EAD
SGT Hoh – Sanctuary / Retiree Recall
SGT Flood – Contingency Operations EAD
SPC Carey – UCMJ / DD215 / Finance

RESPONSIBILITIES:

To facilitate programs that are used to fill active duty vacancies by reserve soldiers either resulting from mobilizations or additional requirements that cannot be supported by a regular Army soldier.

ARMY REGULATIONS:

AR 27-10 – Military Justice
AR 37-104-4 – Military Pay and Allowances Policy and Procedures – Active Component
AR 55-71 – Transportation of Personal Property and Related Services
AR 135-210 – Order to Active Duty as Individuals for Other than A Presidential Selected Reserve
Call-Up, Partial or Full Mobilization
AR 600-8-24 – Officer Transfer and Discharges
AR 600-8-105 – Military Orders
AR 601-210 – Regular Army and Army Reserve Enlistment Program
AR 635-5-1 – Separation Program Designator (SPD) Codes
AR 635-200 – Active Duty Enlisted Administrative Separations

The process for submitting information for the following programs is attached.

Extended Active Duty (EAD)
Contingency Operations Extended Active Duty (CO EAD)
Sanctuary
UCMJ
Retiree Recall
ATRRS Load Request